

Hempstead Arts Entry Form

For Artists to tell the Hempstead Arts team about themselves and the work they are intending to display at this year's Exhibition and Sale

We need all the information about you and the items you intend to exhibit **by the beginning of August.**

If at all possible, please submit your entry on-line using this QR code (on a mobile phone) or www.hempsteadarts.co.uk/entry-form. The on-line entry form is in three parts: your **Details, Biography** and your **List of Items**. Not all sections need to be completed at the same time. You might like to gather the information on this form before going on-line.



Alternatively, you can complete and post this form to Ian Summers, 14 The Knoll, Hempstead NR25 6TJ

Your Details

(Artists that are exhibiting as a Group should each fill in this form for their own work)

Artists Name *

* Required

This name will be used in Publicity and at the Exhibition

Contact Land-line Number *

Contact Mobile Number *

Postal Address * This will be used to deliver brochures

Inclusion of your Telephone Numbers in Publicity *

- Yes, please publish both **mobile** and **land line** numbers
- I'm only happy for my **mobile** number to be published
- I'm only happy for my **land line** number to be published
- No, please do **not publish** either phone number

Do you have a dedicated Web site?

Please do not include social media such as FaceBook

By entering your web-site address here you are giving permission for it to be used in publicity.

Contact E-mail Address *

Inclusion of your E-mail or Web-site address in Publicity *

Please note that if you have a web-site address your e-mail address will not be used in publicity (it is assumed that your web site has a contact page).

- Because I have included a Web-site address I do not expect my e-mail address to be published
- Yes, I'm happy for my e-mail address to be published
- No, please do not publish my e-mail address

Bank Details *

We make payment of commission directly to your bank by BACS

Account Name

Sort Code

Account Number

Short Biography *

- Maybe what made you take up art and what inspires you.
- A single paragraph of less than 100 words please.
- We reserve the right to shorten your biography.

Date of submission if by post

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2D

- Last-minute Substitutions are permitted until the Wednesday before the Exhibition.
- We will mount your 2D items on the provided panels.
- We will print Item Cards that show your Name, Item Title, Medium and Catalogue Price.
- Purchasers will be asked to return to the Exhibition to collect their items at the end of the Exhibition.

List of Items*

Item	Title used for your display	Medium	Shape			Size in in cm please	Catalogue Price £
			Landscape	Portrait	Square		

Will you be bringing a Browser*

This is for additional unframed items and prints of original work. These are popular.

Yes No

Will you be selling Greetings Cards*

- We will provide the box which is roughly A4 size
- It will take landscape A5-sized cards
- There's room for business cards at the front
- If possible please have all cards the same price
- Multi-buys are ok (eg £2.50 each; five for £10)

Yes No

Price of your Greetings Cards

3D

- You will be responsible for your own item cards which should include both your Name and the Catalogue Price.
- Please will you display your items when you bring them in.
- If your display is outside it will be brought inside at night if at all possible.
- Purchasers will normally be invited to take the items when they have paid for them.

List of Items*

I will bring a price list of all the items that are to be exhibited and for sale

Are any of the items suitable for display outside?*

All Some None

How would you describe your 3D work*

- Ceramics
- Glass
- Metalwork
- Wood
- Other

Pot Luck

Would you be willing to donate an item(s) of your own making?

This is how it works:

1. All items will be assigned a number;
2. Visitors will be invited to pay £10;
3. Then choose a number and receive the item associated with the chosen number.

Every one is a winner.

- I will provide one pot-luck item
- I am happy to provide more than one pot-luck item
- No thanks